

November 21, 2008

District Director/Disclosure Officer
Internal Revenue Service
P.O. Box 36136 (Stop 4004)
450 Golden Gate Avenue
San Francisco, CA 94102

FOIA REQUEST OF

Your Name

SSN: 111-11-1111

P.O. Box 24993

Hometown, CA 94599

Dear Sir/Madam:

Under the Privacy Act of 1974, 5 U.S.C. 552A, and the Freedom of Information Act, 5 U.S.C. 552, I request a copy of all files relevant to the audit of (see note below) my tax return for the years 2004-2005.

I agree to pay reasonable charges for copying the requested documents, up to \$25, check enclosed. If the charges exceed this amount, please contact me for further authorization. A copy of my California Drivers License is also enclosed for proof of identity.

If you determine that any portions of these files are exempt, please identify the portion claimed exempt and the specific exemption which justifies your refusal to release them.

Please forward the files to the above address. I certified that I am the person entitled to this information and hereby sign this document under the penalty of perjury. Thank you in advance for your assistance on this matter.

Respectfully requested,

Your Name

Your Name Typed

Note: Do not include the words "the audit of" unless the return is actually being audited by the IRS. If you include "the audit of" and it is not actually being audited, they will not give you any information.